

SRS HSA Meet & Greet Minutes (8/23/23 6:00 PM)

- Attending: Ann Werner, Dave Gatto, Katie Arcangelo, Angela Farina, Rosa Sullivan, Kathleen Brennan, Robin Innaimo, Kelly Mulhern, Brittany Mirles, Brienne Miner, Hilary Nawrocki, Antonia Baroga, Kelly Feiler
- Discussion of 1st Quarter Events
 - Aug 28th—New Family Orientation Night
 - HSA display table featuring info about upcoming fundraisers
 - September
 - Mum Sale--Antonia
 - Family Movie Night (9/22)
 - Could we raise more funds by charging entry fee per family and/or selling all concessions?
 - Could we hold a 50/50 raffle during the event?
 - Display table featuring samples of upcoming fundraising products (candy apples, mums, butterbraids)
 - October
 - Charleston Wrap: Angela Farine & Hilary Nawrocki
 - Needs to be booked with company in August for Oct. 1st start date
 - 350 packets will be delivered to the school; Hilary will distribute

- Apples: Kathleen Brennan
 - Price increased from last year
 - Will schedule sale for later in November to avoid competing with Halloween candy sugar rush
 - Will need help to distribute once apples are delivered to the school
 - Trunk or Treat—Delaney
 - November
 - Shred Day: Kelly Mulhuern
 - Apex (11/6 – 11/17)
 - Raised \$19,000 last year
- General Discussion and Open Questions
 - Last year, HSA raised \$59,000. This year’s goal is to exceed last year.
 - Fundraising Procedures
 - Handout with updated procedures was distributed.
 - Some preferred vendors: Big Y, BJ’s, Amazon
 - The school does not reimburse for fundraising expenses, so you must use a purchase order prior to incurring the expense.
 - Angela will send budget templates.
 - Make copies of everything.

- Business office is now located at Our Lady of Mt. Carmel, so paperwork for Paula Nugent must be dropped off at the school office by Tuesday in order for it to reach her that week. Otherwise, you can bring it to her directly at OLMC. (She is out of the office on Fridays.)
 - Sr. Anne approves dates of fundraisers.
 - Middle school students need service hours, so contact Mrs. Hamling and/or National Junior Honor Society to request student volunteers for an event.
- Can we introduce a way to collect payments and donations electronically?
- Should we start inviting all parents to attend some HSA meetings?
- Board will start meeting monthly.
- Next Meeting: October 18th, 6 PM in the school gym
- Follow Up Items:
 - Katie
 - Ask Mrs. Tiezzi and Fr. Tiano about 50/50 and cash raffle
 - Create poster of events and print volunteer sign ups
 - HSA welcome speech at back-to-school night on 9/7?
 - Hospitality
 - Bring coffee to Back to School Night (9/7)
 - Rosa will reach out to Robin and Erin

- Rosa
 - HSA welcome speech at back-to-school night on 9/12
 - Set up Sign-Up Genius or ask another parent to volunteer
 - Contacted Knights of Columbus to request monetary donation for Family Movie Night
- Angela
 - Ask Mrs. Tiezzi if we can charge for entry or concessions at upcoming family movie night
 - Set up HSA display table with info on apple, mum and butterbraid fundraiser
 - Get info on projector
 - Contacted Danielle Sabino about selling spirit wear at HSA events